

Lindsay W. Loewer

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EDUCATION

Medical University of South Carolina, Charleston, SC 2008
Master of Health Administration (MHA)

Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA 2006
Bachelor of Science, Biology

PROFESSIONAL EXPERIENCE

Medical University of South Carolina, Charleston, SC November 2014 - Present
Director of Professional Development

- Coordinate all administrative internship opportunities for MHA students
- Cultivate and maintain preceptor relationships
- Survey students and preceptors regarding internship process and experience to ensure continuous improvement
- Develop and instruct Summer Internship Course (HAP-754)
- Assist with MHA recruitment
- Participate as Faculty Advisor for CLARION, UAB, OSU and NAHSE case competitions
- Develop, implement, and teach Executive Skills course (HAP-756) to 1st year MHA students
- Teach Language of Medicine course (HAP-635) to 1st year MHA students
- Serve as an advisor to MHA students
- Participate on multiple committees throughout the department and college to improve and develop our academic department
- Facilitate Career Exploration opportunities for MUSC hospital authority

Carolina Eyecare Physicians, LLC, Charleston, SC February 2012 – November 2014
Director of Operations

- Expertly directed and managed operations for multi-physician (18) ophthalmology practice
- Instrumental in the acquisition and development of 6 new physicians to the organization
- Carefully selected, developed, and retained qualified staff, as well as assisted in the training of staff members
- Routinely evaluated employee performance, to include: providing feedback, assisting, coaching, and disciplining staff as needed
- Appropriately scheduled and monitored staffing hours to ensure clinic operation efficiency
- Assisted in the implementation of electronic health records throughout the practice
- Successfully trained all staff on the requirements to meet Meaningful Use (MU) and Physician Quality Reporting System (PQRS) in order to obtain incentive monies from Centers for Medicaid and Medicare Services (CMS)
- Effectively monitored, tracked, and recorded all measures for Meaningful Use (MU) and Physician Quality Reporting System (PQRS) throughout the organization

Southeastern Facial Plastic Cosmetic Surgery Center, PA, Charleston SC June 2008 – January 2012
Office Manager

- Managed daily operations for 2 surgeon specialty practice
- Managed a staffing mix of administrative, nursing, and housekeeping personnel
- Conducted successful contract re-negotiations, resulting in significant savings for the practice
- Assisted patients with surgical contracts and payments

- Coordinated and scheduled all educational lectures for the lead surgeon/director
- Successfully led practice through Joint Commission Survey

ADDITIONAL HEALTHCARE EXPERIENCE

Dream Center Dental Clinic, North Charleston, SC

June 2012 – January 2015

Volunteer Co-Administrator

- Directed and coordinated the scheduling of volunteer dentists, dental assistants, and administrative assistants to ensure appropriate clinic coverage
- Orchestrated the purchasing of all necessary clinic supplies
- Trained all new administrative volunteers on the expectations and requirements for efficient clinic operation
- Effectively communicated with patients and volunteers
- Successfully acquired \$65,000 grant from the Blue Cross Foundation to assist with enhancements to the Dream Center dental van for the purpose of improving and expanding the provision of dental services to uninsured community residents

Medical University of South Carolina, Charleston, SC

Health Administration Alumni Conference Planning Committee, Chair

March 2010-October 2011

- Scheduled and hosted meetings with volunteer conference planning committee members
- Created and distributed minutes from committee meetings
- Contacted professionals to participate in conference panels
- Prepared and hosted the 2010 and 2011 MUSC Health Administration Alumni Conferences
- Effectively raised funds through conference attendance fees to provide tuition assistance for MUSC MHA students

References Available Upon Request